English Language Proficiency Verification Form

As per the U.S. Department of State regulations, J-1 Exchange Visitors must possess sufficient English language proficiency to ensure success in the academic program and to ensure one's well-being, health, and safety while here. Prior to J-1 visa sponsorship, either Section A or Section B of this form must be completed to document the method used in determining English language proficiency.

This form is needed only for those who are not citizens of a country where English is an official language.

Section A or B must be completed to document the method used in determining English Language Proficiency. Both sections do not need to be completed, only one. Section is sufficient.

Scholar’s name as it appears on passport: ______________________________________________

Section A: This can be completed by the Columbia University faculty sponsor who has issued the invitation or appointment or a member of academic department administration who is facilitating this visit:

I have determined that a scholar's language proficiency is of the level to successfully participate in the program and function on a day-to-day basis. This determination is based on an interview, either by phone or video-conference or in-person, or based upon results of a recognized English language test. I understand the academic department must retain evidence of how this proficiency was measured so it can be made available to the Department of State upon request.

Name and signature of Columbia Faculty Sponsor or member of the academic department administration who is facilitating this visit: ______________________________________________

This determination was based on: (Check one)

__ Results of a recognized English language test and the name of the test used is ______________________

__ A phone or video-conference or in-person interview held on this date ______________________

------ An official diploma from an academic institution where the language of instruction was English (enclose copy)

Section B: This can be completed by a representative of an English language school or by the scholar’s home academic institution academic advisor, employer, or registrar.

As a representative of (name of academic institution) __________________________ I certify that

(name of scholar) __________________________________________ has sufficient English language proficiency in the English language to successfully participate in this J-1 Exchange Visitor Program at Columbia University.

Signature of Representative: __________________________

Name of Representative: __________________________

Title of academic institution of Representative: __________________________

Date: ________________